

<b>Committee:</b> Education Board	<b>Date:</b> 14 January 2016
<b>Subject:</b> Nominations Working Group	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>

### Summary

1. The Education Board's terms of reference makes provision for the appointment of up to four external representatives. At its inaugural meeting in June 2014 the Education Board resolved that a skills audit of Board Members should be conducted to assess what experience is required from the those external representatives. It was intended that this audit would also inform future appointments/re-appointments of external representatives, although members may wish to conduct a further skills audit to refresh the current record.
2. The terms of the external representatives expire on a rolling basis each year, with one expiring in April 2016. It is therefore proposed that a Nominations Working Group – comprising the Chairman, Deputy Chairman and two additional Members – be re-established to oversee a skills audit of Education Board Members, review supporting statements for external representatives, and provide recommendations on the appointment of an external representative to the Board for a term to begin from April 2016.

### Recommendation(s)

- That members appoint a Nominations Working Group and agree the proposed terms of reference.

### Main Report

#### Background

3. The membership of the Education Board is drawn from the Court of Common Council and up to four external representatives, who are appointed by the Education Board.
4. Currently four members serve as external representatives on the Board – Tim Campbell (Bright Ideas Trust) Helen Sanson (Tower Hamlets Education Business Partnership) Roy Blackwell (United Westminster Schools) and David Taylor (Livery Schools Link).
5. A skills audit of Education Board members was conducted in 2014. This audit can form the basis for the appointment or reappointment of an external candidate for the Board for a term commencing April 2016 although Members may wish to consider conducting a further skills audit to ensure an up-to-date record of skills and experience of the Board is maintained. Any skills audit will be in line with National Governors Association best-practice.

## **Nominations Working Group**

6. It is proposed that a Nominations Working Group be established to oversee the skills audit of Education Board Members, review supporting statements for candidates, and provide recommendations to the Board on the appointment of an external representative.
7. It is proposed that the Nominations Working Group is constituted to include both the Chairman and Deputy Chairman of the Education Board, and two additional Members. A proposed terms of reference for the Group is included as an appendix.
8. Eligible Members (those drawn from the Court of Common Council) of the Education Board will be invited to express an interest in serving on the Nominations Working Group at the Education Board meeting on 14 January 2016. If more than two Members express an interest a ballot will be held, or alternatively members may wish to increase Group membership in line with demand. Members will note that the Nominations Working Group that was established in 2014/15 consisted of the Chairman and Deputy Chairman and three members of the Board.

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## **Appendix**

### **Nominations Working Group Terms of Reference**

#### **Constitution**

- Chairman and Deputy Chairman of the Education Board.
- At least two members of the Education Board, who are also members of the Court of Common Council.

#### **Quorum**

- Any three members.

#### **Terms of Reference**

- Review the skills audit of the Education Board's membership and identify areas in which the Board would benefit from the addition of expertise;
- Review supporting statements from interested parties who wish to be considered as external members of the Education Board;
- Make recommendations on the appointment of external candidates to the Education Board.